

**Jefferson County Land & Water Conservation Committee Agenda**  
***“Working Together to Protect & Enhance the Environment”***

**Jefferson County Courthouse ~ 311 S Center Ave, County Board Room - C2063 ~ Jefferson, WI 53549**

**Wednesday, September 17, 2025 @ 8:30am**

**[Join the meeting now](#)**

Meeting ID: 284 921 490 541 2 - Passcode: wx2737Jk

**Committee Members: Meg Turville-Heitz (Chair), Matt Foelker (Vice-Chair) (UW), Margaret Burlingham (PACE), Walt Christensen, Elizabeth Hafften (UW), Cassie Richardson, and Scott Schultz (Ag)**

1. Call to Order
2. Roll Call (Establish a Quorum)
3. Certification of Compliance with the Open Meetings Law
4. Review of the Agenda
5. Approval of the August 20, 2025 Meeting Minutes
6. Public Comment (members of the public who wish to address the Committee on specific agenda items must register their request at this time)
7. Communications
  - Department of Agriculture, Trade & Consumer Protection (DATCP) Report
8. Discussion on Departmental Updates
9. Discussion on Southern Area Association Tour
10. Discussion and Possible Action on Authorizing the Application and Implementation of a Wisconsin Department of Natural Resources Clean Boats, Clean Waters Grant
11. Discussion and Possible Action on Authorizing the Application and Implementation of a Wisconsin Department of Natural Resources Lake Monitoring and Protection Network Grant
12. Discussion on Producer-Led Groups: Jefferson County Soil Builders & Rock River Regenerative Graziers
13. Discussion and Possible Action on Review of Deb Hall-Kind's 2025 Nutrient Management Plan for Farmland Preservation Program Compliance
14. Discussion and Possible Action on Notices of Noncompliance - Farmland Preservation Program (FPP)
15. Discussion and Possible Action on Cancellation of Notices of Noncompliance - FPP
16. Discussion and Possible Action on Purchase of Agriculture Conservation Easement (PACE) Applications & Baseline Documentation
17. Discussion and Possible Action on Authorizing the Purchase of an Agricultural Conservation Easement
18. Review of the Monthly Financial Report
19. Discussion on Items for the Next Agenda
  - Next Scheduled Meeting October 15, 2025 @ 8:30am in Room C2063
20. Adjournment

A quorum of any Jefferson County Committee, Board, Commission, or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodation for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at (920) 674-7101 so appropriate arrangements can be made.

# Land & Water Conservation Committee Minutes

## August 20, 2025

### 1. Call to Order:

The monthly meeting was called to order by Meg Turville-Heitz at 8:30am. Committee Members Meg Turville-Heitz (Chair), Matt Foelker (UW) (Vice-Chair), Margaret Burlingham (PACE), Walt Christensen, Elizabeth Hafften (UW) (via Teams), Cassie Richardson (via Teams @ 8:35), and Scott Schultz (Ag) were present. Also in attendance were Patricia Cicero, Director, Land & Water Conservation Department (LWCD); Kim Liakopoulos, LWCD; Dave Hoffman, LWCD; Joe Strupp, LWCD; and Danielle Thompson, County Corporation Counsel (via Teams).

- Others in Attendance: Curtis Backlund, Deb Hall-Kind, Anita Martin, Sue Marx (via Teams @ 8:45), and Blane Poulson.

### 2. Roll Call (Establish a Quorum):

A quorum was established.

### 3. Certification of Compliance with the Open Meetings Law:

It was determined that the committee was in compliance with the Open Meetings Law.

### 4. Review of the Agenda:

The agenda was reviewed by the committee members. No changes were proposed.

### 5. Approval of the July 16, 2025 Meeting Minutes:

Foelker made a motion to approve the July 16, 2025 meeting minutes as written, Christensen seconded. Motion passed 6/0.

### 6. Public Comment:

Deb Hall-Kind gave public comment on agenda item #14. Curtis Backlund gave public comment in support of Hall-Kind on agenda item #14. Anita Martin gave public comment on an item that was not on the agenda.

### 7. Communications:

- Department of Agriculture, Trade & Consumer Protection (DATCP) Report.

### 8. Discussion on Departmental Updates:

Cicero attended the Wisconsin Association of Drainage Boards meeting and two Strategic Plan meetings. Cicero met with the Health Department and the Wisconsin Geologic and Natural History Survey (WGNHS) to determine next steps and possible grant opportunities regarding arsenic in groundwater. Cicero has been invited to serve on Wisconsin Geologic Mapping Advisory Committee which gives advice to WGNHS on proposed projects. Cicero is one of the speakers for the August 21, 2025 Coffee and Conversations session on renewable energy facilities. Hoffman met with the City of Watertown to update them on potential conservation projects. Colton Hutchinson continues to conduct fieldwork on Lake Ripley, Lower Spring Lake, Blue Spring Lake, and Rock Lake. Hutchinson attended various lake organization meetings. Hutchinson is working with DATCP engineers on a riprap project for Kanow Park. Liakopoulos is communicating with Laura's Lane Nursery to finalize an order for the 2025/2026 Tree & Shrub Sale. Strupp arranged a new carburetor for the agricultural sprayer with a local repair shop. Strupp worked to obtain bids to address compaction issues at the County Farm.

### 9. Discussion on Updates from Land+Water Meetings:

Turville-Heitz spoke to the committee about various meetings she has attended including the National Association of Conservation Districts annual meeting. The Land+Water Association annual meeting is March 4-6, 2026 at Chula Vista in Wisconsin Dells. Turville-Heitz informed the committee that Governor

Evers applauded county conservation departments and farmers for the Farmland Preservation Program and the PACE program.

**10. Discussion on Southern Area Association Tour:**

The tour is on September 4, 2025 from 9:00 - 3:00. Committee members should register with the LWCD. Per diem will not be applicable.

**11. Discussion and Possible Action on Amending a Conservation Reserve Enhancement Program (CREP)**

**Conservation Plan:** Hoffman discussed the amendment and answered committee questions. Christensen made a motion to approve the amendment to the Conservation Reserve Enhancement Program conservation plan as written, Burlingham seconded. Motion passed 7/0.

**12. Discussion on Producer-Led Groups: Jefferson County Soil Builders (JCSB) & Rock River Regenerative**

**Graziers (R3G):** Schultz talked about the drone seeding field day on September 3, 2025. Schultz informed the committee that the JCSB cover crop cost share money has all been spent for the year. Schultz spoke about the R3G board meeting last month and said that R3G has cost share funds available for grazing and pasture projects. Both producer-led groups are preparing their 2026 grant applications which are due in September.

**13. Discussion and Possible Action on Notices of Noncompliance - Farmland Preservation Program (FPP):**

There were no notices.

**14. Discussion and Possible Action on Review of Notice of Noncompliance - FPP for Deb Hall-Kind:**

The committee discussed Hall-Kind's noncompliance and consulted department staff. Christensen made a motion to allow for a cancellation of notice of noncompliance if the necessary documentation is submitted to LWCD staff by September 10, 2025 to determine if standards were met, Hafften seconded. Motion passed 7/0.

**15. Discussion and Possible Action on Cancellation of Notices of Noncompliance - FPP:**

Steven Behm

Burlingham made a motion to accept the notice, Christensen seconded. Motion passed 7/0.

**16. Discussion and Possible Action on Purchase of Agriculture Conservation Easement (PACE) Applications & Baseline Documentation:**

Hoffman updated the committee on the Rollefson application.

~ Richardson left the meeting @ 9:45 ~

**17. Discussion and Possible Action on 2026 Department Fees:**

Cicero and Hoffman discussed updated PACE fees for the 2026 budget. Turville-Heitz made a motion to establish a 2-tier PACE application fee structure - the first fee, \$650.00 will be required at step 4 of the easement process, the second fee, \$1,400.00 at step 10, Schultz seconded. Motion passed 6/0.

**18. Discussion on 2026 Department Budget:**

Cicero outlined the 2026 Department Budget and answered committee questions.

**19. Review of the Monthly Financial Report:**

The most recent statement of revenues and expenditures was distributed.

**20. Discussion on Items for the Next Agenda:**

Possible agenda items include: Clean Boats, Clean Waters Grant Resolution

- **Next Scheduled Meeting:** September 17, 2025 at 8:30am in Room C2063

**21. Adjournment:**

Schultz made a motion to adjourn at 10:15am, Foelker seconded. Motion passed 6/0.



# Land & Water Monthly Newsletter

BUREAU OF LAND AND WATER RESOURCES

Wisconsin Department of Agriculture,  
Trade and Consumer Protection

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**September 2025**

## **Nutrient Management Updates**

- Nutrient Management Regional Meetings - there are two more regional meetings in September: September 9 in Eau Claire and September 10 in Appleton. These meetings are the best opportunity to hear the latest nutrient management updates from DATCP, NRCS, and UW staff. A light lunch will be provided as well as CEUs. More information and registration are available here: [NPM Regional Meetings](#).
- SnapPlus V3 Online Tutorial is now available! The recording from our SnapPlus V3 webinar is now available along with the materials needed to follow along and participate alongside the webinar. More information can be found here: [Nutrient Management Trainings](#). Scroll down to “Online Training” and access “SnapPlus Training: SnapPlus V3 Tutorial Webinar.”

## **Conservation Engineering**

- The DATCP Hydrologic & Hydraulic (H&H) Engineer position has been posted. The deadline to apply is **11:59 p.m. on Monday, September 8, 2025**. It is a project position with a projected end date of September 30, 2028. The selected applicant will have the ability to work 20 to 40 hours per week. The job posting and additional details can be found [here](#). Please share this job posting with anyone you think might be interested!

## **Producer-Led Watershed Protection Grant (PLWPG) Program**

- The Producer-Led Watershed Protection Grant application period is now open, with the deadline for grant application submission being **September 12, 2025 at 5:00 p.m.** Please refer to the *Request for Proposals* for guidance on funding priorities, eligible projects, application information, and grant submission and administration. The RFP and grant application can be found in the upper right corner of the [PLWPG webpage](#), listed under “2026 Application Period.” It can also be found here: [PLWPG Request for Proposals](#).
- Program staff held two webinars in August. The recordings for “[Applying for a Producer-Led Grant](#)” and “[Integrating Research and Demonstration Into Your Producer-Led Watershed Grant](#)” can be found on the [Producer-Led webpage](#).

## **DATCP Drainage Program**

- The Wisconsin Association of Drainage Boards (WADB), in cooperation with DATCP, has scheduled several statewide outreach meetings. The purpose of the meetings is to engage the drainage community; landowners, drainage boards and county officials, and provide information on drainage districts and the implementation of Wisconsin drainage law. These meetings will provide affected stakeholders the opportunity to share their concerns and help develop statewide policy. All meetings will be held from 1 p.m. to 3:30 p.m. at the following locations:

- **Outagamie County**  
Wednesday, September 17, 2025  
Town of Center Town Hall  
N3990 State Road 47  
Appleton, WI
- **Racine County**  
Wednesday, October 22, 2025  
Racine County, Ives Grove Complex Auditorium  
14200 Washington Ave.  
Sturtevant, WI

- All activities within drainage districts are managed and administered by a county drainage board. Contact information can be found on the [Drainage Program website](#) or by contacting Barton T. Chapman, P.E., Drainage Program Manager, at [Barton.Chapman@Wisconsin.gov](mailto:Barton.Chapman@Wisconsin.gov).

### **Administrative Rule Updates**

- DATCP is revising ATCP 52's Permanent Rule related to Producer-Led Watershed Protection Grants. Updates include general rule cleanup and the incorporation of the Commercial Nitrogen Optimization Pilot Program and Crop Insurance Premium Rebates for Planting Cover Crops Program. Draft rule language was posted on August 18, and **a public hearing will be held September 23 at 1 p.m.** Documents relating to this rule can be found here: [CR 25-057](#). Written comments can be accepted until 5 p.m. on September 23. More information on the hearing can be found here: [Wisconsin Legislature: CR 25-057 Hearing Information](#) and written comments can be submitted here: [Submit Comment for CR 25-057](#).
- **Emergency Rulemaking** is also underway for providing [Crop Insurance Premium Rebates for Planting Cover Crops](#) and [Commercial Nitrogen Optimization Pilot Program](#) to administer the programs until a permanent rule is in effect.

### **Soil and Water Resources Management (SWRM) Grants**

- FY 2026 budget numbers are available and were released via the [2026 Preliminary Joint Allocation Plan](#) presented to the Land and Water Board on August 5. A 30-day comment period will extend to September 5. Please review and submit comments to [datcpswrm@wisconsin.gov](mailto:datcpswrm@wisconsin.gov).
- **NEW FORMS REQUIRED!** Many of the SWRM forms have been updated with new content and new numbers. Please refer to [Section 3 of the SWRM Grant Resources](#) webpage to access these forms.

### **2024 Wisconsin Annual Report on Soil and Water Conservation Now Available**

- The [2024 Wisconsin Annual Report on Soil and Water Conservation](#) is now available on our website. The report provides an overview of the varied conservation activities across the state. This year's report features Ashland, Brown, Juneau, La Crosse, Manitowoc, Marathon, Outagamie, and Washington counties. Please share the report and the stories with your networks to help us spread the word about the conservation work across the state!

### **Conservation Reserve Enhancement Program (CREP)**

- Enrollment Update FFY2025 – Check with FSA Offices  
There were two rounds for enrollment for CREP this year under signup 63 for FFY2025, for both new and reenrolled acres. If you have not already, please reach out to your local FSA office when you have a chance to start the county/state enrollment side of CREP with landowners. Below are the federal enrollment deadlines for this year's sign up.

9/19/2025 - Deadline for NRCS/TSP to complete the conservation plan, sign and obtain signatures on CRP-1, and return the conservation plan to FSA.

9/30/2025 - Deadline for COC or CED to approve FSA CRP/CREP contracts (CRP-1's).

### **Farmland Preservation (FP) Program and Agricultural Enterprise Areas (AEA)**

- Any counties with farmland preservation plans or municipalities with farmland preservation zoning ordinances that are expiring this year should send application materials to [DATCPWorkingLands@wisconsin.gov](mailto:DATCPWorkingLands@wisconsin.gov) by **Wednesday October 1, 2025** to ensure that their materials are certified before the end of the year. If your final application is not ready, please still send the plan or ordinance so that we can conduct a preliminary review. Any applications received after November 14 may not be certified before the plan or ordinance expires.
- The Farmland Preservation Agreement application has been updated. The new application now includes an area on the form to indicate that the application is to re-enroll lands under an expiring agreement. The new form can be located [here](#) or on our website [farmlandpreservation.wi.gov](http://farmlandpreservation.wi.gov). All agreement applications submitted after January 1, 2026 must use the new agreement form. Agreement applications submitted on the old form after this time will be asked to resubmit on the current form.
- We are currently accepting applications for farmland preservation agreements. Agreement applications that are submitted to the department by **Friday, November 7, 2025** will be prioritized for processing for 2025 tax credit eligibility. Landowners who are interested in applying for a farmland preservation agreement are encouraged to apply early. We will continue to process agreements throughout November and December, but agreements submitted to us after November 7 may not be processed before the end of the taxable year. As you work with landowners this field season, encourage them to apply early so they can claim the tax credit for 2025. Completed agreement applications should be submitted to [DATCPWorkingLands@wisconsin.gov](mailto:DATCPWorkingLands@wisconsin.gov).

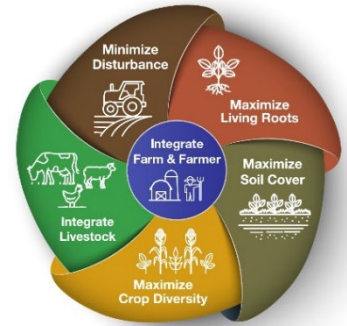
### **Agricultural Impact Statement (AIS) Program**

- The AIS program published [AIS 4653](#) for the ANR Heartland Project in Brown, Racine, Sheboygan, Waukesha, and Winnebago counties.
- You can find more information about the AIS program at [agimpact.wi.gov](http://agimpact.wi.gov). You can also contact [DATCPAgImpactStatements@wisconsin.gov](mailto:DATCPAgImpactStatements@wisconsin.gov) with questions regarding any active AIS statement or the AIS program.

### **Land and Water Conservation Board - LWRM Plans**

- On September 2, 2025, the LWCB Advisory Committee on Research convened.

## Soil Health Program



- The Soil Health Graphic and our Soil Health Website was recently updated to recognize the importance of integrating the farm and the farmer in the soil health system. Soil health principles give us the guideposts to ensure our soil is a vital living ecosystem. As the Natural Resource Conservation Service (NRCS) states, soil health provides the framework to provide “the continued capacity of soil to function as a vital living ecosystem that sustains plants, animals, and humans. Healthy soil gives us clean air and water, bountiful crops and forests, productive grazing lands, diverse wildlife, and beautiful landscapes.” Soil Health is accomplished by implementing the Principles of Soil Health and providing the functions of a healthy soil; regulating water; cycling nutrients; sustaining plant and animal life; providing physical stability and support; and filtering and buffering potential pollutants. Check out the DATCP Soil Health website [here](#).
- **REMINDER: Soil Health User Group** – It has been a year since ATCP 50 was updated - what have you discovered? How do you evaluate soil health? Does your office have a Soil Health kit? If so, how do you use these kits? There’s a growing interest in soil health benefits, and these kits are a great tool to evaluate changes to soil health with the implementation of conservation practices. DATCP is looking for feedback on how we can better support soil health initiatives. Please contact Randy Zogbaum at [randalll.zogbaum@wisconsin.gov](mailto:randalll.zogbaum@wisconsin.gov) if you have any feedback to share and/or would be interested in participating in a Soil Health User Group.
- **REMINDER – Soil Health Training!** Randy can provide or help develop training at any length or format for the summer field season. Below are three suggested learning objectives for soil health trainings. Contact Randy Zogbaum if you would like custom trainings to meet specific needs. Randy is also available if you have questions regarding the online trainings or the soil health program, email Randy at [randalll.zogbaum@wisconsin.gov](mailto:randalll.zogbaum@wisconsin.gov).
  - **Learning objective 1** is to discuss what soil health is (and isn't) by defining some basic vocabulary and concepts.
  - **Learning objective 2** is to demonstrate how to assess and monitor changes and improvements in soil health on Wisconsin Farms.
  - **Learning objective 3** is to demonstrate how soil health systems can be implemented on Wisconsin farms.



**RESOLUTION NO. 2025-\_\_**

**Authorizing the Application and Implementation of a Wisconsin Department of Natural Resources Clean Boats, Clean Waters Grant**

Executive Summary

The Wisconsin Department of Natural Resources has a grant program called Clean Boats, Clean Waters which funds staff to educate boaters about aquatic invasive species laws. In partnership with the Town and City of Lake Mills, the Jefferson County Land and Water Conservation Department will implement this grant program on Rock Lake in 2026. The Town and City of Lake Mills will provide matching funds for the program. The Land and Water Conservation Committee considered this resolution at its meeting on September 17 and recommended forwarding it to the County Board for approval.

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WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, the Land and Water Conservation Department is interested in obtaining a cost-share grant from the Wisconsin Department of Natural Resources to fund a Clean Boats, Clean Waters program on Rock Lake boat launches, and

WHEREAS, the Land and Water Conservation Department attests to the validity and veracity of the statements and representations contained in the grant application, and

WHEREAS, a grant agreement/contract is required by the Wisconsin Department of Natural Resources to carry out the project.

NOW, THEREFORE, BE IT RESOLVED, by the Jefferson County Board of Supervisors that the Land and Water Conservation Department will meet the financial obligations necessary to fully and satisfactorily complete the project and hereby authorizes and empowers the Land and Water Conservation Department Director to do the following:

1. Sign and submit a grant application and supporting documents to the Wisconsin Department of Natural Resources for financial assistance
2. Enter into a grant agreement/contract with the Wisconsin Department of Natural Resources
3. Submit required reports to the Wisconsin Department of Natural Resources to satisfy the grant agreement/contract, as appropriate
4. Submit reimbursement request(s) to the Wisconsin Department of Natural Resources per the grant agreement/contract
5. Sign and submit other documentation as necessary to complete the project per the grant agreement/contract.

BE IT FURTHER RESOLVED that the Land and Water Conservation Department will comply with all local, state and federal rules, regulations and ordinances relating to this project and the cost-share agreement/contract.



*Fiscal Note: The total project cost is \$7,910 with the DNR grant covering \$5,932, and the Town and City of Lake Mills contributing \$1,800. The Land and Water Conservation Department budget will cover the remaining costs of \$178. The grant amount, municipal amount, and corresponding expenses will be included in the 2026 budget. No budget adjustment is necessary.*

*Strategic Plan Reference: Yes*

*Transformative Government: Achieve a sustainable environmental and energy future.*

Referred By:  
Land and Water Conservation Committee

REVIEWED: Corporation Counsel: 10-14-2025  
Finance Director:

## **RESOLUTION NO. 2025-**

### **Authorizing the Application and Implementation of a Wisconsin Department of Natural Resources Lake Monitoring and Protection Network Grant**

#### Executive Summary

The Wisconsin Department of Natural Resources provides annual support to counties for lake monitoring and aquatic invasive species prevention and management activities referenced as the Lake Monitoring and Protection Network grant. The amount allocated in 2026 for Jefferson County is approximately \$13,003 and a grant application is required to be submitted to obtain the funds. The Land and Water Conservation Committee considered this resolution at its meeting on September 17, 2025 and recommended forwarding to the County Board for approval.

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WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, the Land and Water Conservation Department is interested in obtaining a cost-share grant from the Wisconsin Department of Natural Resources for the purpose of lake monitoring and aquatic invasive species prevention and management activities, and

WHEREAS, the Land and Water Conservation Department attests to the validity and veracity of the statements and representations contained in the grant application, and

WHEREAS, a grant agreement/contract is required by the Wisconsin Department of Natural Resources to carry out the project.

NOW, THEREFORE, BE IT RESOLVED, by the Jefferson County Board of Supervisors that the Land and Water Conservation Department will meet the financial obligations necessary to fully and satisfactorily complete the project and hereby authorizes and empowers the Land and Water Conservation Department Director to do the following:

1. Sign and submit a grant application and supporting documents to the Wisconsin Department of Natural Resources for financial assistance
2. Enter into a grant agreement/contract with the Wisconsin Department of Natural Resources
3. Submit required reports to the Wisconsin Department of Natural Resources to satisfy the grant agreement/contract, as appropriate
4. Submit reimbursement request(s) to the Wisconsin Department of Natural Resources per the grant agreement/contract
5. Sign and submit other documentation as necessary to complete the project per the grant agreement/contract.

BE IT FURTHER RESOLVED that the Land and Water Conservation Department will comply with all local, state and federal rules, regulations and ordinances relating to this project and the cost-share agreement/contract.

*Fiscal Note: The total 2065 grant award is approximately \$13,003 which will cover the cost of staff time spent implementing the grant deliverables. This grant amount and corresponding expenses will be included in the 2026 budget. No budget adjustment is necessary.*

*Strategic Plan Reference: Yes*

*Highly Regarded Quality of Life: Maintain funding for surface and groundwater monitoring programs to ensure long-term water quality is maintained.*

*Transformative Government: Continue to provide education on invasive species management; Continue to provide expertise and data to community natural resource organizations; Continue to expand public outreach efforts and enhance community engagement.*

Referred By:

Land and Water Conservation Committee

REVIEWED: Corporation Counsel:

10-14-2025

Finance Director:

## **2025 Nutrient Management Review of Deb Kind Farm**

### **Timeline**

7/29/2025 - Kind Angus' Nutrient Management Plan was submitted by email to the Land and Water Conservation Department (LWCD) by John Pierce of Alcivia.

8/20/2025 - LWCD sent an email to Deb Kind requesting information necessary to make a determination of compliance for her 2025 Nutrient Management Plan (NMP) as directed by the LWCD Committee on 8/20/2025. The following information was requested to be provided by 9/10/2025:

1. Manure Spreading Logs from after harvest of 2024 to today.
2. Fertilizer Application Records from after harvest of 2024 to today.
3. Receipts for all the fertilizer purchased from after harvest of 2024 to today.
4. Manure Spreader Calibration Records.
5. Please indicate how the blue outlined areas on the attached map are managed. If livestock uses these areas how many steers, bulls, calves, or other livestock are kept there. Please detail the information separately for the area to the North and the area to the South unless they are managed as one.

9/9/2025 - Deb Kind emailed a response to the information requested.

### **LWCD Review for Compliance with USDA NRCS 590 Standard for Nutrient Management Plan**

#### Nutrient Management Plan Review

NRCS 590 Standard: soil samples must be taken every 4 growing seasons.

The submitted NMP does not meet the soil sampling standard on any of the fields:

- 10 fields had soil samples dated 4/17/2020. Soil samples should have been taken in Spring 2024.
- 1 field had soil samples dated 10/6/2015. Soil samples should have been taken in Fall 2019 and Fall 2023.

#### Requested Document Review

Manure Spreading Logs:

- NRCS 590 Standard for manure spreading logs: should include date of application, source/type of manure, where it was spread, quantity spread, and rate at which it was applied.

- A list of dates manure was spread was provided. No other information was provided.
- The submitted information does not meet the standard.

Fertilizer Application Records: 9/9/2025 email stated that no fertilizer was applied. The 2025 NMP submitted called for the following applications:

- a. 2,940 lbs of Potassium Chloride to be applied to 19.8 Acres of Alfalfa,
- b. 885 lbs of DAP, 1710 lbs of Potassium Chloride, 4206 lbs of Urea to be applied 17.1 Acres of corn planted into corn.

Receipts for Fertilizer Purchased: 9/9/2025 email stated that no fertilizer was applied.

Manure Spreader Calibration:

- NRCS 590 Standard for Manure Spreader Calibration: calibration is required.
- 9/9/2025 email states “None. Very old spreader without calibration.” The submitted NMP database shows that “amount applied/acres” will be used. To use this method you need to know the weight of manure you typically load in the spreader and the amount of area that a load covers.
- Since there was no calibration of the manure spreader, this item does not meet the standard.
- Please note: LWCD has scales that we use to calibrate manure spreaders. Farms wanting this service can schedule a site visit when they will have a spreader full of manure to weigh before and after application.

Pasture/Field Usage:

- Additional information was requested on 9/10/2025 for one pasture that was not included in the NMP to determine if it is exempt from the NMP. LWCD staff included information in a 9/10/2025 email on the calculation of days of grazing needed to make this exemption determination. Information was provided and this pasture is exempt from NMP requirements because the stocking rate is less than 1 animal unit per acre.

## **LWCD Assistance**

The LWCD can provide landowners with information on attaining compliance with the NRCS 590 standard, including manure spreader calibration assistance.

## Joseph Strupp

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**From:** Debbie Kind <dhall.kind@gmail.com>  
**Sent:** Thursday, September 11, 2025 12:23 PM  
**To:** Joseph Strupp  
**Subject:** Re: Farmland Preservation Documentation

**This Email has originated from outside Jefferson County's Email Domain. Please verify the Sender before opening any links or attachments. - Jefferson County MIS**

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I will not be able to attend the meeting as I will be teaching. We are applying fertilizer in fall after soil samples are taken and determination is made on what needs to be applied. Since this is all new to me I was unaware that soil sampling was needed. I could have had the sampling done had I known but planning on fall fertilizer. I was unaware of the help that can be asked for. We have used the same manure spreader since the farm was bought in 2000 and it has never had calibration so I had no idea was not compliant. A "new to us" spreader has been purchased. I did send the dates that manure was spread. The spreader only could be filled half way. Was spread to all fields except the one address in #5.

Deb Kind

On Thu, Sep 11, 2025 at 11:51 AM Joseph Strupp <joes@jeffersoncountywi.gov> wrote:

Deb,

Attached is the review of your 2025 NMP and submitted documentation that will be sent to the committee for their consideration at the meeting on 9/17 at 8:30 AM.

Joe

**From:** Debbie Kind <dhall.kind@gmail.com>  
**Sent:** Thursday, September 11, 2025 11:28 AM  
**To:** Joseph Strupp <joes@jeffersoncountywi.gov>  
**Subject:** Re: Farmland Preservation Documentation

**This Email has originated from outside Jefferson County's Email Domain. Please verify the Sender before opening any links or attachments. - Jefferson County MIS**

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Thanks for all your help and patience.

Deb

## **RESOLUTION NO. 2025-\_\_**

### **Authorizing the purchase of a perpetual agricultural conservation easement**

#### Executive Summary

The Jefferson County Comprehensive Plan seeks to preserve and enhance the county's rural character including farmland. One way to accomplish this goal is to purchase conservation easements that protect agricultural land from development using grant funds from the Natural Resources Conservation Service and Jefferson County funds restricted for this use. The Natural Resources Conservation Service has approved grant funding for the purchase of an easement described below consisting of 99 acres, with the remaining amount contributed by the landowner and Jefferson County.

This resolution authorizes the Land and Water Conservation Department to enter into a contract to purchase a perpetual agricultural conservation easement from the Daniel J. Rollefson in the amount of \$123,750 consisting of 99 acres and payment of title insurance and closing costs in the amount of \$2,777.

The Land and Water Conservation Committee and the Finance Committee considered this resolution at their meetings on September 17, 2025 and October 7, 2025 respectively, and recommended forwarding to the County Board for approval.

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WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, Jefferson County has a goal to preserve and enhance the county's rural character by purchasing conservation easements that will protect agricultural land from development, and

WHEREAS, Daniel J. Rollefson has applied for a conservation easement on land in the Town of Concord, Jefferson County consisting of 99 acres, and

WHEREAS, the total appraisal for the land is \$495,000 and the Natural Resources Conservation Service has approved grant funding in the amount of \$194,000 which will be paid directly to the title company, and

WHEREAS, the landowner has agreed to accept \$177,250 less than the appraised value of the conservation easement resulting in a 35.8 percent reduction in total cost, and

WHEREAS, Jefferson County's contribution toward the conservation easement will be \$123,750 plus title insurance and closing costs in the amount of \$2,777, for a total cost of \$126,527.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of



Supervisors hereby authorizes the Land and Water Conservation Department Director to sign the agricultural conservation easement deed, pay Daniel J. Rollefson \$123,750 for an agricultural conservation easement consisting of 99 acres, and pay for title insurance and closing costs in the amount of \$2,777.

*Fiscal Note: The total Jefferson County price of the proposed conservation easement, title insurance, and closing costs is \$126,527 which is covered in the 2025 Land and Water Conservation Department budget.*

Ayes:\_\_\_\_\_ Noes:\_\_\_\_\_ Abstain:\_\_\_\_\_ Absent:\_\_\_\_\_ Vacant:\_\_\_\_\_

*Strategic Plan Reference: Yes*

*Highly Regarded Quality of Life: Allocate funding to a long-term fund to be used for park resource expansion and Farmland Preservation programs.*

Referred By  
Land and Water Conservation Committee  
Finance Committee

10-14-2025

Corporation Counsel:\_\_\_\_\_; Finance Director:\_\_\_\_\_

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FROM 2025 01 TO 2025 07

ACCOUNTS FOR: 100 General Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<b>12401 Land Conservation</b>							
12401 411100 General Property Taxes	-388,487	0	-388,487	-226,617.30	.00	-161,869.51	58.3%
12401 421001 24407 State Aid	-198,798	0	-198,798	.00	.00	-198,798.00	.0%
12401 421001 24408 State Aid	-13,003	0	-13,003	-11,703.02	.00	-1,300.34	90.0%
12401 421001 24410 State Aid	-5,550	-350	-5,900	-1,462.50	.00	-4,437.50	24.8%
12401 432099 Other Permits	-150	0	-150	.00	.00	-150.00	.0%
12401 451020 Other Fees	-200	0	-200	-180.00	.00	-20.00	90.0%
12401 451421 Crep Cancellation Fee	-280	0	-280	-34.49	.00	-245.51	12.3%
12401 457031 24100 Admission Revenue	-1,150	0	-1,150	.00	.00	-1,150.00	.0%
12401 458001 Tree Sales	-8,500	0	-8,500	-8,282.33	.00	-217.67	97.4%
12401 458005 Ag & Hortic Supply Revenue	-100	0	-100	-100.00	.00	.00	100.0%
12401 458009 Livestock Siting App Review F	-1,500	0	-1,500	-500.00	.00	-1,000.00	33.3%
12401 458013 Farmland Cert Fee	-23,970	0	-23,970	-20,605.00	.00	-3,365.00	86.0%
12401 472007 24410 Municipal Other Charges	-1,800	0	-1,800	.00	.00	-1,800.00	.0%
12401 472337 24409 Municipal Grant Revenue	-15,000	0	-15,000	-4,093.92	.00	-10,906.08	27.3%
12401 480102 24100 Misc Reimbursement	-1,500	0	-1,500	.00	.00	-1,500.00	.0%
12401 485200 24411 Donations Restricted	0	-4,959	-4,959	.00	.00	-4,958.56	.0%
12401 511110 Salary-Permanent Regular	106,919	0	106,919	61,721.90	.00	45,196.73	57.7%
12401 511210 Wages-Regular	346,441	0	346,441	203,941.90	.00	142,499.27	58.9%
12401 511220 Wages-Overtime	309	0	309	.00	.00	309.18	.0%
12401 511240 24410 Wages-Temporary	7,170	350	7,520	4,389.80	.00	3,130.20	58.4%
12401 511330 Wages-Longevity Pay	375	0	375	.00	.00	375.00	.0%
12401 512141 Social Security	32,156	0	32,156	19,296.66	.00	12,859.18	60.0%
12401 512141 24410 Social Security	0	0	0	335.80	.00	-335.80	.0%
12401 512142 Retirement (Employer)	31,139	0	31,139	17,972.25	.00	13,166.81	57.7%
12401 512144 Health Insurance	66,841	0	66,841	34,406.04	.00	32,434.75	51.5%
12401 512145 Life Insurance	54	0	54	41.74	.00	12.14	77.5%
12401 512151 HSA Contribution	6,150	0	6,150	.00	.00	6,150.00	.0%
12401 512153 HRA Contribution	0	0	0	1,715.00	.00	-1,715.00	.0%
12401 512173 Dental Insurance	5,448	0	5,448	3,592.80	.00	1,855.20	65.9%
12401 529004 24100 Transportation Services	1,500	0	1,500	1,210.00	.00	290.00	80.7%
12401 529299 24411 Purchase Care & Service	0	4,909	4,909	.00	.00	4,908.56	.0%
12401 531100 Permits Purchased	50	0	50	50.00	.00	.00	100.0%
12401 531301 Office Equipment	100	0	100	.00	.00	100.00	.0%
12401 531303 Computer Equipmt & Software	150	0	150	.00	.00	150.00	.0%
12401 531311 Postage & Box Rent	1,250	0	1,250	556.45	.00	693.55	44.5%
12401 531311 24409 Postage & Box Rent	250	0	250	.00	.00	250.00	.0%
12401 531311 24411 Postage & Box Rent	0	50	50	.00	.00	50.00	.0%
12401 531312 Office Supplies	400	0	400	518.45	.00	-118.45	129.6%

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ACCOUNTS FOR:			ORIGINAL	TRANFRS/	REVISED			AVAILABLE	PCT
100 General Fund			APPROP	ADJSTMTS	BUDGET	ACTUALS	ENCUMBRANCES	BUDGET	USED
12401	531312	24409 Office Supplies	50	0	50	.00	.00	50.00	.0%
12401	531313	Printing & Duplicating	400	0	400	2.63	.00	397.37	.7%
12401	531313	24409 Printing & Duplicating	350	0	350	.00	.00	350.00	.0%
12401	531314	Small Items Of Equipment	250	0	250	184.93	.00	65.07	74.0%
12401	531324	Membership Dues	2,045	0	2,045	1,930.21	.00	114.79	94.4%
12401	531326	Advertising	200	0	200	.00	.00	200.00	.0%
12401	531341	Agricultural & Hortiic Suppli	6,550	0	6,550	319.94	.00	6,230.06	4.9%
12401	531343	24100 Food	1,150	0	1,150	.00	.00	1,150.00	.0%
12401	531348	Educational Supplies	50	0	50	.00	.00	50.00	.0%
12401	531351	Gas/Diesel	1,450	0	1,450	846.76	.00	603.24	58.4%
12401	531351	24409 Gas/Diesel	150	0	150	.00	.00	150.00	.0%
12401	532325	Registration	1,900	0	1,900	1,131.00	.00	769.00	59.5%
12401	532332	Mileage	20	0	20	7.41	.00	12.59	37.1%
12401	532335	Meals	260	0	260	113.98	.00	146.02	43.8%
12401	532336	Lodging	1,176	0	1,176	784.00	.00	392.00	66.7%
12401	532339	Other Travel & Tolls	20	0	20	.00	.00	20.00	.0%
12401	533225	Telephone & Fax	325	0	325	.00	.00	325.00	.0%
12401	533236	Wireless Internet	1,025	0	1,025	564.78	.00	460.22	55.1%
12401	535242	Maintain Machinery & Equip	550	0	550	590.70	.00	-40.70	107.4%
12401	535259	Tree Planter Service	250	0	250	.00	.00	250.00	.0%
12401	535349	Other Supplies	60	0	60	44.25	.00	15.75	73.8%
12401	535349	24410 Other Supplies	80	0	80	.00	.00	80.00	.0%
12401	571004	IP Telephony Allocation	765	0	765	446.25	.00	318.75	58.3%
12401	571005	Duplicating Allocation	263	0	263	153.44	.00	109.56	58.3%
12401	571009	MIS PC Group Allocation	21,414	0	21,414	12,491.50	.00	8,922.50	58.3%
12401	571010	MIS Systems Grp Alloc(ISIS)	5,126	0	5,126	2,990.19	.00	2,135.81	58.3%
12401	571020	Fleet Allocation	2,500	0	2,500	.00	.00	2,500.00	.0%
12401	571020	24409 Fleet Allocation	280	0	280	.00	.00	280.00	.0%
12401	591519	Other Insurance	4,628	0	4,628	2,590.70	.00	2,036.92	56.0%
<b>12402 wildlife Crop Damage</b>									
12402	421001	State Aid	-20,000	0	-20,000	-6,347.24	.00	-13,652.76	31.7%
12402	529299	Purchase Care & Services	20,000	0	20,000	12,602.25	.00	7,397.75	63.0%
<b>12404 Local Cost Share Program</b>									
12404	421001	24403 State Aid	-11,000	0	-11,000	.00	.00	-11,000.00	.0%
12404	472337	24404 Municipal Grant Revenue	-60,000	0	-60,000	-92,165.45	.00	32,165.45	153.6%
12404	529299	24403 Purchase Care & Service	11,000	0	11,000	.00	.00	11,000.00	.0%

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ACCOUNTS FOR:				ORIGINAL	TRANFRS/	REVISED			AVAILABLE	PCT
100 General Fund				APPROP	ADJSTMTS	BUDGET	ACTUALS	ENCUMBRANCES	BUDGET	USED
12404	529299	24404	Purchase Care & Service	60,000	0	60,000	2,850.00	.00	57,150.00	4.8%
12404	594950	24403	Operating Reserve	0	1,925	1,925	.00	.00	1,925.00	.0%
12404	594950	24404	Operating Reserve	79,832	24,665	104,496	.00	.00	104,496.38	.0%
12404	699700	24403	Resv Applied Operating	0	-1,925	-1,925	.00	.00	-1,925.00	.0%
12404	699700	24404	Resv Applied Operating	-79,832	-24,665	-104,496	.00	.00	-104,496.38	.0%
<b>12405 DATCP Cost Share</b>										
12405	421001	24405	State Aid	0	-22,000	-22,000	.00	.00	-22,000.00	.0%
12405	421003	State Aid GPR	-12,000	0	-12,000	.00	.00	.00	-12,000.00	.0%
12405	421004	State Aid Bonded	-29,500	-35,000	-64,500	.00	.00	.00	-64,500.00	.0%
12405	485200	24405	Donations Restricted	0	0	0	-10,000.00	.00	10,000.00	.0%
12405	511210	24405	Wages-Regular	0	1,000	1,000	.00	.00	1,000.00	.0%
12405	521219	24405	Other Professional Serv	0	500	500	.00	.00	500.00	.0%
12405	529299	24405	Purchase Care & Service	0	17,000	17,000	.00	.00	17,000.00	.0%
12405	531343	24405	Food	0	700	700	102.05	.00	597.95	14.6%
12405	531348	24405	Educational Supplies	0	500	500	.00	.00	500.00	.0%
12405	536539	24405	Other Rents & Leases	0	2,300	2,300	.00	.00	2,300.00	.0%
12405	591519	Other Insurance	0	0	0	5.46	.00	.00	-5.46	.0%
12405	593701	Cost Share Payment	41,500	35,000	76,500	4,680.00	.00	.00	71,820.00	6.1%
12405	594950	24405	Operating Reserve	2,800	0	2,800	.00	.00	2,800.00	.0%
12405	699700	24405	Resv Applied Operating	-2,800	0	-2,800	.00	.00	-2,800.00	.0%
<b>12406 Non-Metallic Mining</b>										
12406	411100	General Property Taxes	15,564	0	15,564	9,079.00	.00	.00	6,485.00	58.3%
12406	432004	Non-Metallic Permit Fee	-900	0	-900	.00	.00	.00	-900.00	.0%
12406	432005	Non-Metallic Annual Fee	-13,040	0	-13,040	.00	.00	.00	-13,040.00	.0%
12406	474175	Highway Billed	-2,410	0	-2,410	.00	.00	.00	-2,410.00	.0%
12406	531311	Postage & Box Rent	70	0	70	40.10	.00	.00	29.90	57.3%
12406	531312	Office Supplies	50	0	50	.00	.00	.00	50.00	.0%
12406	531351	Gas/Diesel	80	0	80	.00	.00	.00	80.00	.0%
12406	532325	Registration	350	0	350	175.00	.00	.00	175.00	50.0%
12406	532335	Meals	40	0	40	.00	.00	.00	40.00	.0%
12406	532336	Lodging	196	0	196	.00	.00	.00	196.00	.0%
<b>12407 Farmland Easement</b>										
12407	424001	Federal Grants	-150,000	0	-150,000	.00	.00	.00	-150,000.00	.0%

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ACCOUNTS FOR:		ORIGINAL	TRANFRS/	REVISED			AVAILABLE	PCT
100 General Fund		APPROP	ADJSTMTS	BUDGET	ACTUALS	ENCUMBRANCES	BUDGET	USED
12407 458003	Farmland Easement Fee	-750	0	-750	-750.00	.00	.00	100.0%
12407 481001	Interest & Dividends	-6,000	0	-6,000	-15,668.91	.00	9,668.91	261.1%
12407 531311	Postage & Box Rent	20	0	20	24.80	.00	-4.80	124.0%
12407 531312	Office Supplies	20	0	20	19.85	.00	.15	99.3%
12407 531313	Printing & Duplicating	30	0	30	.00	.00	30.00	.0%
12407 594816	Capital Conserve Easement	279,000	0	279,000	.00	.00	279,000.00	.0%
12407 594950	Operating Reserve	384,289	71,748	456,037	.00	.00	456,036.89	.0%
12407 699800	Resv Applied Capital	-506,609	-71,748	-578,357	.00	.00	-578,356.89	.0%
<b>12408 County Farm</b>								
12408 411100	General Property Taxes	-2,737	0	-2,737	-1,596.42	.00	-1,140.26	58.3%
12408 529170	Grounds Keeping Charges	737	0	737	616.46	.00	120.22	83.7%
12408 535249	Sundry Repair	2,000	0	2,000	1,114.59	.00	885.41	55.7%
<b>12409 Farm Drainage Board</b>								
12409 411100	General Property Taxes	-10,000	0	-10,000	-5,833.31	.00	-4,166.69	58.3%
12409 514151	Per Diem	4,450	0	4,450	1,170.00	.00	3,280.00	26.3%
12409 521212	Legal	1,300	0	1,300	.00	.00	1,300.00	.0%
12409 531312	Office Supplies	200	0	200	52.89	.00	147.11	26.4%
12409 531313	Printing & Duplicating	100	0	100	.00	.00	100.00	.0%
12409 531324	Membership Dues	100	0	100	100.00	.00	.00	100.0%
12409 531349	Other Operating Expenses	100	0	100	.00	.00	100.00	.0%
12409 532325	Registration	100	0	100	.00	.00	100.00	.0%
12409 532332	Mileage	2,150	0	2,150	295.25	.00	1,854.75	13.7%
12409 591513	Drainage Board Insurance	1,500	0	1,500	1,385.00	.00	115.00	92.3%

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
GRAND TOTAL	0	0	0	3,314.27	.00	-3,314.27	.0%